

Jones, Sarah Louise

Appendix 2

From: West Licensing <WestLicensing@lancashire.pnn.police.uk>
Sent: 22 January 2020 07:56
To: Jones, Sarah Louise
Cc: licensing; Crawshaw, Heather
Subject: RE: New Premises Licence - Chapel Street Wines

Good morning,

In relation to this New Premises Application Police require further conditions on the licence. I have contacted the applicant and he is happy to have these included. Please see emails below. Please confirm if these conditions can be added or we have to add these at a hearing.

For information Police have had no contact from the applicant prior to him submitting the paperwork so we were unable to have mediation, visit the site or agree conditions:

Hi Andy,

Further to our phone conversations, I'm happy to agree to the conditions set out in your email below regarding CCTV, Challenge 25, staff training and due diligence documentation.

Kind regards

Adam Ventress
 Chapel Street Wines.
 Sent from my Huawei phone

----- Original Message -----

Subject: Conditions.
From: "Taylor, Andrew"
To: "adamjv@hotmail.co.uk"
CC:

Hi Adam,

As discussed please see below conditions Police would like adding onto the Licence to promote the 4 Licensing Objectives. Please can you check you are happy with these and if so send reply confirming this and I will forward to the Council:

CCTV equipment shall be installed and be maintained in good working order in accordance with the manufacturer's instructions. Training should be provided for staff members in the usage of the CCTV equipment. CCTV footage recorded must, as a minimum, cover each entry/exit point of the premises and be recording at all times when the premises is conducting licensable activities. The system will display on any recording the correct time and date of the recording. The images captured must be of a suitable standard required by Lancashire Constabulary.

The images recorded by the CCTV system shall be retained in unedited form for a period of not less than 30 days. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times that the premises are open to the public.

The Data Controller will make footage available within a reasonable time to a Police Constable or any other Authorised Officer, where such request is made in accordance with and which satisfies the Data Protection Act 1998.

A documented Challenge 25 scheme will be operated at the premises. The Challenge 25 scheme shall be actively promoted and advertised at the premises and will ensure that any person purchasing alcohol, who appears to be under 25 years of age, shall be asked to provide acceptable identification to prove that they are 18 years of age or over. Failure to supply such identification will result in no sale or supply of alcohol to that person.

The Proof of Age Standards Scheme (PASS) will be actively promoted at the premises by the display of Challenge 25 posters bearing the PASS logo.

A PASS accredited holographic proof of age card will be the main identification document accepted at the premises as proof of age. A PASS card must be accepted as proof of age if a purchaser possesses one. Where a purchaser does not possess a PASS accredited proof of age card, only the following alternative forms of alternative identification will be acceptable:-

(a) Photo driving licence

(b) Passport or

(c) Her Majesty's Forces Warrant Card

To utilise and fully record any refused sales or challenges made to patrons and such records be kept in an appropriate form and be made available on inspection to the police or other authorised agency.

All staff involved with the provision of alcohol will successfully complete training in age related products prior to operating a till. Refresher training will also be successfully completed not more than every 6 months, this will be fully documented and be available for inspection to police officers or other authorised persons.

An age till prompt system must be utilised at the premises in respect of age restricted products.

Kind regards

Andy